

MOBILITY PROGRAMME FROM AND TO EUROPEAN SCHOOLS

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Schola Europaea

Office of the Secretary-General
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**Guidelines on Organizing Students' Mobility from and to
the European Schools**

Approved by the Joint Teaching Committee by the Written Procedure 2016/41
on the 21 November 2016

Immediate entry into force

FOR INFORMATION TO THE BOARD OF GOVERNORS

NOVEMBER 2022

INFORMATION SESSION

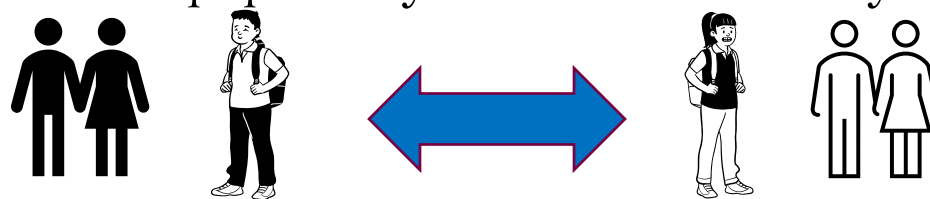
Mehdi Karmoun

WHAT IS THE MOBILITY PROGRAMME?

European schools – official and accredited – offer the possibility of hosting as well as sending pupils to other European schools – official and accredited – **during the first semester of S5.**

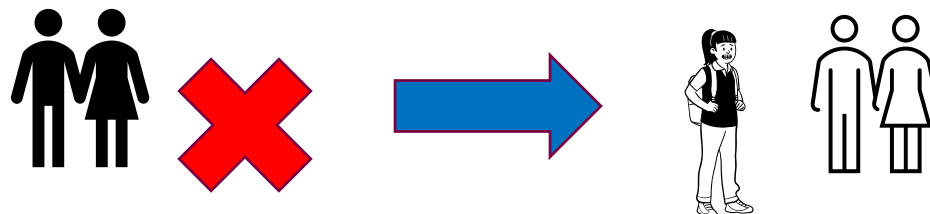
Those stays can take place as (1) **Real exchanges** (visit and return visit) or as (2) **One-way visits** (family not hosting in return).

(1) **Real exchange**: Your family hosts a pupil and your child is hosted by the pupil's family (or possibly another).



Maximises your chances!

(2) **One-way visit**: Your child is hosted by a family abroad, **but you don't host a pupil in return.**



You can also volunteer to be a host family!

AIMS

This programme was created to give students the opportunity go to another European school for a short period (maximum 1 semester) **in their L1 section**.

One of the goals is to allow students to pursue their home school's curriculum abroad and stay with a host family who speaks their LII, LIII or LIV.

All S4 students are eligible to apply to participate in the Mobility programme. The stay takes place within the first semester of S5, during the school year 2023-2024 (**Sept-Dec**).

The goal is both linguistic (improve LII, LIII or LIV) and cultural. Adaptation to a different educational and cultural context and to the host family requires a certain maturity.

Pupils may choose two European schools, according to their linguistic, cultural and personal goals.

WHAT IS THE PROCEDURE?

1. Consult the list of participating European schools on our school's website (<https://www.eeb3.eu/en/educational-exchange-programmes/>) and choose **two schools** according to your child's objectives and the school's language offer (linguistic sections).



There are changes every school year!

The curriculum followed at EEB3 and the one of the host school **should be the same.**

Students from less common language sections may attend as SWALS.

2. Complete the **Application Form** (1 page).



Most schools only accept stays of **1 full semester (September - December)**

3. Attached to the Application form, a **cover letter** (lettre de motivation) written by the S4 student explaining why he/she wishes to participate in the Mobility programme (1 page).

APPLICATION FORM

APPLICATION FORM

Mobility Programme from and to European Schools

FOR S4 PUPILS ONLY (visit taking place in S5 during 2023-2024)

Maximum duration: 4 months – from September until December

Since the sanitary and public health situation differs among Member States and is constantly evolving, the Mobility programme can only be implemented on condition that national or local health regulations and travel restrictions are respected.

This application form must be submitted no later than December 14, 2022.

Please send this application with a motivation letter (with picture) by email to the Mobility programme coordinator (Mr. Mehdi Karmoun): mehdi.karmoun@eursc.eu

Once both European schools have approved the exchange (by March 2023), families should contact the Parents' Association of the host school to find a host family.

Pupil's Name & Surname	Class			S4 . . .
Date of Birth	Nationality	.. / .. /	Nationality:	
Languages at school:	L1:	L2:	L3:	
Circle/ Highlight subjects: (precise which L4 & REL)	MA4 / MA6	ART / ICT / ECO / GREEL / L4 / LAT / MUS / ONLGA	ETH / REL	
Which European School do you want to visit? (List of participating schools on https://www.eeb3.eu/en/educational-exchange-programmes/)	1. -			
	2. -			
Desired duration: (min. 5 weeks/max. 1 semester) 1 semester highly recommended				
Guardian's Name and Surname: (1 main contact only)				
Guardian's email address:				
Guardian's phone number:				
Will your family host an exchange student in return? If so, simultaneously? (encouraged)			<input type="checkbox"/> YES <input type="checkbox"/> NO	
			<input type="checkbox"/> YES <input type="checkbox"/> NO (If not, precise when)	
Have you already found a host family?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
	If yes, Name and email address:			

SIGNATURE (GUARDIAN):

DATE:

send to my email address:
mehdi.karmoun@eursc.eu



**Deadline for applications is
December 14 !**

Available on
[Educational exchange program](#)

SELECTION CRITERIA

- School records,
- Maturity,
- Motivation,
- Educational project,
- Availability at the chosen school.

The selection is made by the coordinator and the Educational adviser of S4.

The list of selected applicants will be discussed during the class council.

ONCE SELECTED

If your child's application has been selected, the school coordinator contacts the targeted European schools to set up the exchange (if possible).

Various annexes to be completed (2->9), **as from February/March 2023.**

A FEW FACTS

There is a limited number of places in the schools!

We try, as much as possible, to send and receive a similar number of pupils per language section (for class size and capacity reasons) and per school.

CONSEQUENCES WHEN BACK TO EEB3

In case a subject is not offered in the host school, the pupil takes responsibility for catching up with the subjects seen during his/her absence so as not to fall behind when back to EEB3.

Exams: **The grades from the host school are recorded in the report upon return at EEB3.**



If an Exam/B-Test should have been taken in December at EEB3 but was not taken at the host school (because the course was not offered), **the grades for the second semester at EEB3 will be doubled and will count for the entire school year.**

COSTS

School fees for the exchange period are paid **to the home school**.

The host school and family should not charge you for your stay, but this should be discussed with the Parents Association of the host school.

You could be invoiced for additional expenses such as school trips, organised by the host school, if agreed in advance.



Host schools are not required to make any extra costs for guest students (**i.e. Learning support**).

HOW TO FIND A HOST FAMILY?

Once you have received confirmation of placement in a school (by March), they will let you know how to go about finding a host family - usually through contacting the host school's Parents Association.

If you know of a local family who could host your child, you can also contact them.

The school coordinators and the Parents Association contact person have different roles!



The APEEE of the host school is responsible for practical (and essential) details regarding **host families** and **school's services** (transport, canteen, second-hand books, extracurricular activities, ...).

WHO'S WHO?

Questions related to the school: pedagogical programs, school calendar, modalities of the exchange, contact with the coordinator of the host school, and application form:

➡ Mehdi Karmoun (mehdi.karmoun@eursc.eu / 026294709, Office A29a)

If you wish to volunteer as a host family for next school year (Sep-Dec 2023):

➡ APEEEB3 contacts (<https://apeeeb3.be/students-exchanges>),
Coordinating the hosting for pupils [coming to EEB3](#).

Questions related to the hosting of your child abroad: contact **the host school's Parents' Association**.

The hosting school's APEE facilitates finding the host family, if not organized by the sending family itself.

EXPERIENCE FROM LAST YEAR

Last school year (2021-22), 100 applicants in total.

We have sent 20 pupils and hosted 20 pupils (40 in total) to and from the following European schools: Varese, Alicante, The Hague, Parma, Frankfurt, Munich, Tallinn, Heraklion, Bergen and Helsinki.

Please note that the final decision lies with the host schools.

This means that **even if our school has selected your child's application** to participate in the programme, **it is possible that the target host schools may not be able to accept the application**. In this case, mobility cannot take place. Also, if no host family has been found, mobility cannot not take place.

For organizational reasons, we privilege mutual (visit and return visit) and simultaneous exchanges **of a whole semester (from September to December 2023)**.

The European schools implement the exchanges, but there are many actors involved in this programme: in addition to the coordinator of the home and host schools, you will get in touch with the APEE contacts of the home and host schools, teachers, pupils and their family and of course we count on the full collaboration of the parents to set up together the practical aspects of the mobility.