

Appendix: 7. Learning Agreement

between [THE SENDING SCHOOL] and [THE HOSTING SCHOOL] for the student [NAME],
[GRADE, CLASS]

of the [NAME] School

1. Both schools mentioned above herewith confirm to abide by the conditions set forth in the following agreement.
2. Data of the student who will take part in the mobility programme of the European Schools System:

[Name and personal details from the application form]

3. **General and specific goals of the exchange**

For example: Improve linguistic and academic skills, experience a different culture, enhance personal/ social skills and expand European citizenship (etc.).

1	
2	
3	
4	
5	

4. **Responsibilities of the hosting School:**

- to facilitate the student with the obligatory subjects attended at the sending school as far as they are offered anyway;
- to facilitate as many of the elective subjects as possible;

5. **the language section to be attended at the host school, normally the same as in the sending school**

- the host school lets the exchange student attend courses in accordance with the rules and regulations of the European Schools as much as possible;
- due to local organizational or timetabling considerations, deviations from the elective subject choices of the sending school can be considered in the interest of the student;
- for the exemption from lessons at the host school the local rules are applicable.

STUDENTS MOBILITY FROM AND TO THE EUROPEAN SCHOOLS

6. Individual circumstances of the mobility programme:

- the student should normally receive the same facilities for special arrangements in the framework of Educational Support in the host school as in the sending school. (e.g. use of laptop or extra time for tests etc.);
- host schools should take into consideration any special talents or activities outside of regular classes as much as possible (e.g. gifted athletes or young artists).

7. Assessment:

- assessments need to be facilitated in accordance with the rules and regulations of the European Schools, taking local pedagogical traditions into account;
- the host school provides an official European School report at the end of the 1st semester and makes the report card available to the sending school without delay;
- the marks gained by the student during the visit count;
- marks have to be given in all subjects followed, even if it is only a 5 week exchange; a B mark has to be given, where applicable;
- if there are subjects that are not covered at the hosting school and the mobility programme lasts for the complete 1st semester, the results of the 2nd semester at the home school count double.

8. General:

- the code of conduct of the host school is always applicable for daily school life despite any differences between the sending and host schools;

The director of the host school has the right to cancel the programme in the cases stated in "Guidance on crisis management" document, § 4.2.4

Signatures:

Prior to the exchange

	Date and place	Name	Signature
Sending school			
Host school			
Student			

Amendments agreed upon during the exchange (if applicable)

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	Date and place	Name	Signature
Sending school			
Host school			
Student			

STUDENTS MOBILITY FROM AND TO THE EUROPEAN SCHOOLS

Self evaluation

What did the student achieve compared to the Aims(s) and Goals set out in the learning agreement?

Aim(s) achieved

1	Write aim
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Circle applicable

Not achieved

partially achieved

achieved

2	Write aim
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Circle applicable

Not achieved

partially achieved

achieved

Comments

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Goal(s) achieved

A	Write goal
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Circle applicable

Not achieved

partially achieved

achieved

B	Write goal
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Circle applicable

Not achieved

partially achieved

achieved

C	Write goal
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Circle applicable

Not achieved

partially achieved

achieved

D	Write goal
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Circle applicable

Not achieved

partially achieved

achieved

Comments

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STUDENTS MOBILITY FROM AND TO THE EUROPEAN SCHOOLS

POST-EXCHANGE REPORT BY THE HOST SCHOOL

Attendance and reporting:

copy of student's timetable attached;
copy of student's absences file attached;
copy of student's report card(s) attached.

Special activities:

Any special activities or achievements need to be outlined and attached.

POST-EXCHANGE REPORT BY THE STUDENT

Self-evaluation:

A self-evaluation by the student based on the same criteria as in the Aims and Goals should be completed and attached.

Other comments (exchange coordinator host school)